

SSCA
Executive Committee Meeting
April 3, 2020
Agenda

1. Hotel updates? Jerry & John
 - a. Still waiting to hear. Jerry will call Janet and find out where we are at with that news.
2. Constitution updates? Jerry
 - a. Jason and Pam will review what has been updated over the past few years to the constitution and make sure that it is updated so we can put it on out to the membership. Specifically, the Strategic and Marketing committee changes. We need to indicate how people will rotate into this committee and for what term length.
 - b. Kevin will update the website with the new constitution
3. Electronic vote & ratification – should we get a vote on each of these?
And, if approved for electronic vote, should this go through the 2019-20 Executive Council first?
 - a. SCJ Editor recommendation of Benjamin Bates
 - a. This was not really mentioned so I believe the group was in agreement.
 - b. 2024 Conference in Frisco
 - a. This may be a moot point as of now since we are waiting for the hotel to renegotiate the contract.
 - b. Time and place committee was going to recommend Birmingham for 2024 and we might just lose the deposit from Frisco.
 - i. Pam will contact Katie Anthony to ask the Time and Place committee to confirm the Frisco vs Birmingham query
 - c. Need to push out a notice to membership by April 24th and then open survey monkey for ratification of the location choice.
 - d. This needs to be pushed to Executive Council for approval before going membership wide.
 - e. The recommendation will be to go to Frisco in 2024 contingent on contracts and Birmingham will be the backup.
 - c. Rec to move ad hoc Committee on Diversity, Equity & Inclusivity to a Standing Committee (language would be developed prior to 2021 conference for the Constitution)
 - a. Wants inclusion versus inclusivity
 - i. Needs to go out to the voting body as a whole for ratification
 - d. Budget
 - a. We also need budget approval by the membership
 - b. We will have some new expenses related to transitioning to John Haas.
 - c. We usually do not break even on conference, but other than potential deposit loss we won't have any conference cost this year.
 - d. Jerry will confer with John Haas and Jennifer on Budget and get it back to Pam by end of next week to submit to this group. Jennifer will ask John if there is anything that needs to be changed in the budget for next year.
 - e. We expect to have a smaller budget b/c accounts that would have been rolled over have just been kept as cash assets so John and invest appropriately.

4. Do we add a line for folks to indicate they are signing a petition to add a division or interest group for Diversity (name to be decided)? Technically, if the Executive Committee supports it, and the 5-person committee supports it, we'd already have enough signatures for an interest group.

What would this do? Provide some programming in 2021 for the group – or does it have to be voted on first (in which case, the committee could still work with Wendy on some limited program as a caucus, and possibly a meeting time)?

- a. We want to get signatures to create an interest group.
 - b. Jason recommends using a caucus
 - c. Shawn was ok with the current members remaining on the committee, while we work on defining committee membership and rotation. The Ad Hoc committee will become a standing committee if approved by the membership.
5. NCA
Awards reception? Can my budget for this year be set aside for that – would it cover that?
Would the Executive Committee support this, does it help us?
 - a. Jerry- the major reception we hold at our conference (SSCA) we plan for 100 people and that runs between \$6K-\$9K. Pam's \$2K budget won't get us there. We usually pay 127% of listed price of catering menu's. Coffee might work, but soft drinks would run about \$3.50/person
 - b. Shawn suggest that the Presidential panel and a speech that wasn't given this year at next year's SSCA conference to have a formal presentation for 2020 awards.
 - c. Suggestion for livestreaming spotlight session of award winners at NCA
 - d. Wendy could schedule a specific panel with Shawn to recognize award winners instead of using Shawn's presidential panel (or in tandem with?)
6. Other – besides my eternal thanks to each and every one of you, and my appreciation for the opportunity to serve our association with you.
 - a. Katie Anthony will be taking over Brigitta's NCA title.
 - b. Pam passed the gavel to Shawn as the President of SSCA
7. Passing the gavel virtually
8. Shawn – any business?

- a. Shawn's first start is emailing for nominations for Committee on Committees sometime next week.
 - b. We will need new names of candidates for 2nd VP Elect.
 - c. We will need names for K-12 NCA LA rep most likely
 - d. Jason is no longer the Immediate Past President and Shawn thanked him for his work
 - e. Pam was thanked for handling this situation due to coronavirus
 - f. Jerry was thanked for his leadership
 - g. Jason suggested that we reach out to resolution committee.

*****ACTION ITEMS:**

- Jerry – send Pam and Jason a word document of the current Constitution

- Jerry – confer with John and Jennifer on budget so items can go to Executive committee, Council, and membership.
- Pam – follow up with Katie Anthony for Time & Place committee recommendation
- Pam – follow up with Trevor on SSCA coffee reception option to recognize awardees, etc.
- Jerry – setup survey monkey for any membership wide ratification votes needed near end of April